

How To Use your Freegeek Computer

Xubuntu Interface Under Linux

Exercises

(see richardcondit.org/workshops/HowToFreegeek for copy of these exercises)

1. Using Libreoffice (or Abiword) as word processor
 - a. Find and open Libreoffice
 - b. Write a small file instructing how to use menu
 - c. Save file to the desktop
2. Browsing the web
 - a. Close the Libreoffice file
 - b. Find and open web browser
 - c. Search Google for help with Libreoffice
3. Learn the right-click! **
 - a. Use right-click to open the file you created on desktop
 - b. Then close the file

** Note the !exclamation! to highlight features often ignored or under-utilized
4. Two windows
 - a. Open a web browser
 - b. Navigate to <http://richardcondit.org/workshops/HowToFreegeek>
 - c. Open HowToFreegeek.pdf
 - d. Open a new window with Libreoffice
 - e. Copy parts of HowToFreegeek into an Libreoffice file
5. More with two windows
 - a. Open your word-processor
 - b. Resize window to about half the screen
 - c. Back to menu
 - d. Open browser (do not close word-processor!)
 - e. Resize browser window so both windows show
 - f. Copy and paste from browser to your file
6. Download software
 - a. Use Ubuntu Software Center
 - b. Find a small program (web access is slow so large program will take too long)
 - c. Find and run software updater
7. Settings
 - a. Find settings using the blue mouse
 - b. Find system
 - c. Adjust mouse speed
 - d. Find network control (sign-on or off wifi or ethernet)
 - e. Find volume control
8. Audiovisual
 - a. Search for Image Viewer (view jpg etc. ie photos)
 - b. Search for music player
 - c. Search for video player